Professional Development Points

Professional development points are awarded for qualifying level of effectiveness scores and for qualifying professional development such as trainings, seminars and course word. PDPs for qualifying level of effectiveness scores will be awarded automatically in the TNCompass system once the level of effectiveness score is available in TNCompass for the academic year. The educator would need to submit PDP requests for all other qualifying professional development activities.

Please refer to the Office of Educator Licensing website for more information and frequently asked questions regarding professional development points.

https://www.tn.gov/education/licensing/licensure-resources/professional-development-points.html

https://www.tn.gov/content/tn/education/licensing/licensure-resources/professional-developmentpoints/pdp-faq-for-educators.html

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Locate professional development points section

• Click *My Educator Profile*.

❷ Home	
Welcome to TNCompass!	Application Quick Links
####Historical data edits to evaluation records#### Within TNCompass, those with the Superintendent and Superintendent Designee roles can make a select amount of historical data edits, or "overrides," to evaluation records. These edits	Account Information
are monitored by the department, and evidence of scores to support a historical data edit may be requested by the evaluation team at any time. Additionally, educators must be notified of any changes made to their record. Please refer to the link below for instructions.	My Observation Status
	Required Domains Teacher @ Anderson County (00010)
	Transactions

• Click *Licensure*.

r Mary Teache	r (00010-0010) (803588	926)	Θ
Evaluations	Transactions Staff Assignments		
🖹 2018-2019 / An	derson County / Teacher Eval	uation	View all evaluation(s)
Print to PDF			
Evaluation		Level of Effectiveness	
Academic Year	2018-2019	Category / Option	(blank)
LEA	Anderson County (00010)	Score Status 🖲	Pending required score(s)

• Scroll to *Professional Development Points*.

Professional development points are shown in two categories: Overall Evaluation Scores and Training, Coursework, or National Board Certifications.

Overall Eva	aluation Scores							
Evaluation		Category		Description	Date Awarde	d	Points Ea	arned
2018-2019 /	Anderson County / Teacher	Overall Evaluation Score			06/01/2019		0	
2017-2018 /	Anderson County / Teacher	Overall Evaluation Score			06/01/2018		15	
2016-2017 /	Anderson County / Teacher	Overall Evaluation Score			06/01/2017		15	
2015-2016 /	Anderson County / Teacher	Overall Evaluation Score			06/01/2016		10	
2014-2015 /	Anderson County / Teacher	Overall Evaluation Score			06/01/2015		10	
Training C	oursework or National Board Certi	fications						
Training, C Date Attended	oursework, or National Board Certi	fications	Status	Status Date		Clock Hours	CEUs	
Date			Status Awarded	Status Date Principal (00010-00 (09/03/2018)	10), Paul M		CEUs	
Date Attended	Type Training (Academy / Institute / Seminar /	Description Enter title of professional		Principal (00010-00	10), Paul M	Hours		Accru
Date Attended 08/31/2018	Type Training (Academy / Institute / Seminar / Conference)	Description Enter title of professional de	Awarded	Principal (00010-00 (09/03/2018) N/A	10), Paul M	Hours	0.0	Accru 2.0
Date Attended 08/31/2018 04/15/2016	Type Training (Academy / Institute / Seminar / Conference) College / University Coursework Training (Academy / Institute / Seminar /	Description Enter title of professional de Elementary Interventions Blended Learning:	Awarded Awarded	Principal (00010-00 (09/03/2018) N/A N/A	10), Paul M	Hours 2.0 5.0	0.0	5.0

Add professional development requests

• Click *Add PDPs*. This will open the PDP Wizard.

Professional Development Points 1 pending request					
Overall Evaluation Scores					
Evaluation	Category	Description	Date Awarded	Points Earned	
2018-2019 / Anderson County / Teacher	Overall Evaluation Score		06/01/2019	0	
2017-2018 / Anderson County / Teacher	Overall Evaluation Score		06/01/2018	0	

• Select the *Type of Activity*.

Mary Teacher (0001	0-0010) (803588926)				€
PDP Wizard C Add PDP(s) Attach Supporting Documents Review & Submit Completed	Type of Activity * Select an option College / University Coursework Micro-credential National Board Certification Training (Academy / Institute / Seminar / Conference)	•	Date Completed *		

- Enter the *Date Completed*.
- Enter the *Clock Hours* or *Continuing Education Units (CEU's)*. A value should only be entered in one category and should match the interval provided on the certificate for the activity.
- Enter the *Course Title/Seminar Name/Title*.
- Click +Add.

PDP Wizard		Type of Activity *	Institute / Seminar / Co	nference) 🔻	Date Complet	ed *	←	
Attach Supporting Documents Review & Submit Completed		Clock Hours	Continuing Education e.g. 1.0, 1.5					
	-	Course Title/Seminar I	Name/Title nal development activit	у			+ Add	-
		Professional D	Development Points Course / Title / Seminar	Date Completed	Clock Hours	CEUs	Semester Hours	Points Accrued
		No new professional	development points ad	ded.				

- Repeat the steps above to add additional professional development activities.
- Click the trash can icon to delete the activity.
- Click *Continue* when ready to proceed.

PDP Wizard C Add PDP(s) Attach Supporting Documents	Type of Activity *			nte Complete				
Review & Submit Completed	Course Title/Seminar N	ame/Title						
	Course Title/Seminar N	lame/Title				+ Add		
	Professional De Type of Activity	evelopment Points Course / Title / Seminar	Date Complet	Clock ed Hours	CEUs	Semester Hours	Points Accrued	
				ed Hours	CEUs 0			

Each professional development activity entered will need documentation to show the date of completion, the hours or CEU's, and the subject of the activity. The documentation can be condensed to one document or a separate document can be attached for each activity.

• Click *Add Attachment*.

PDP Wizard Add PDP(s)	Attachment Name No attachments.	Attachment Type	Description
Documents Review & Submit Completed	R Add Attachment		
	Back		Cancel Continue

- Click *Choose File* to select a file from the computer.
- Select the *Attachment Type* from the dropdown menu.
- Enter a brief *Description*

PDP Wizard Add PDP(s) ☆ Attach Supporting Documents Review & Submit Completed	Attachment Name Choose File No file chosen	Attachment Type Description	8
	Back		Cancel

- Repeat the steps above to add additional documentation.
- Click the red trash can icon to remove an attachment added in error.
- Click *Continue* after all documentation has been added.

PDP Wizard	Attachment Name	Attachment Type Description
 Attach Supporting Documents Review & Submit 	Choose File testing.pdf	PDP Transcript PDP verification
Completed	S Add Attachment	
	Back	Cancel Continue

• A verification page will display. Click *Submit*.

🞓 Mary Teacher (000	010-0010) (803	588926)		1	1				\odot
PDP Wizard Add PDP(s) Attach Supporting Documents	Please verify and	make sure everything is correct	: before submit	ing.					
€ Review & Submit	Professional De	velopment Points							
Completed	Type of Activity	Course / Title / Seminar	Date Completed	Clock Hours	CEUs	Semester Hours	Points Accrued		
	Training (Academy / Institute / Seminar / Conference)	Enter title of professional development activity	08/31/2018	2.0	0.0	0.0	2.0	Û	
	Currently Uploa								
	Attachment Name		• Transcript		Descrip PDP ve	rification		1	
	Back						Cancel	Submit	3

- A confirmation message will be displayed.
- Click *Return to Profile*.

PDP Wizard Add PDP(s) Attach Supporting Documents Review & Submit C completed	Thank you for submitting your Professional Development Points. Your points will be evaluated by your school district if you are currently employed in a Tennessee school district. If you are not teaching in a Tennessee school district your PDPs will be evaluated by the Office of Educator Licensure and Preparation. Once they have been approved or denied you will be able to view the approval status on your TNCompass profile. Once you have submitted your PDPs, you must navigate to the transaction tab and complete a renewal or advancement transaction. Until the transaction status says "Pending OELP Review," the Office of Educator Licensure and Preparation has not received your application.
	Return to Profile

View pending and unapproved PDPs

• Click View Unapproved PDPs.

Date Attended	Туре	Description	Status	Status Date	Clock Hours	CEUs	Points Accrued
04/15/2016	College / University Coursework	Elementary Interventions	Awarded	N/A	5.0	0.0	5.0
04/01/2016	Training (Academy / Institute / Seminar / Conference)	Blended Learning: Lesson Plan	Awarded	N/A	6.0	0.0	6.0
03/12/2016	Training (Academy / Institute / Seminar / Conference)	Technology in the Classroom	Awarded	N/A	5.0	0.0	5.0
03/12/2016	Training (Academy / Institute / Seminar / Conference)	Blended Learning: Environment	Awarded	N/A	0.0	2.0	10.0

• Pending PDP requests can be deleted, if desired, by click the red trash can icon.

		Hide Unapproved PDPs							
Unappro	oved Professional Development Points								
Date Attended	Туре	Description	Status	Status Date	Reason	Clock Hours	CEUs	Points	
08/31/2018	Training (Academy / Institute / Seminar / Conference)	Enter title of professional de	Pending	N/A	N/A	2.0	0.0	2.0	
01/01/2018	College / University Coursework	tetrer	Pending	N/A	N/A	0.0	0.0	50.0	Û

• Any denied PDP requests will be displayed with the person, date, and reason for denial.

	oved Professional De	velopment Point	s		× .			
Date Attended	Туре	Description	Status	Status Date	Reason	Clock Hours	CEUs	Points

View accumulated PDPs

To view the PDPs accumulated towards the next licensure renewal:

- Locate the license type.
- Click *Details*.

🎓 Mar	y Teacher (0	0010-0	010) (8035	88926)					€
Evaluations	Licensure T	ransactions	Staff Assignmen	ts					
🖹 Hold	S								
Hold	Date Hold Rea	son	State Authority	Added By	Cleared	Cleared Date			
Licer	ises								
Categ	ory: Teacher			Status: Act	ve				
Licen	se Type	Status	Effective Date	Expiration Date	Endorsements				
Profes	ssional - 6 Year	Active	09/01/2016	08/31/2022	120	-	Details	🔒 License	
Appre	ntice Teacher	Inactive	08/10/2011	08/31/2016			Details	🔒 License	

• The accumulated PDPs will show above the endorsements section.

🖹 Mary Teach	ner (000	010-0010) (803588	8926)					€			
Professional - 6	<i>r</i> ear										
Status	Active										
Source											
Issue Date	05/29/2016	15/29/2016									
Effective Date	09/01/2016										
Expiration Date	08/31/2022										
Renewal Date											
Renewal Count	1										
Has Been Revoked	No										
Has Been Suspended	No										
Pending Information		Waiting for Praxis Waiting for Program									
Accumulated PDPs	2.0 🗲										
Endorsements	Code	Name	s	Status	Issue Date	Expiration Dat	e				
	120	Elementary Education K-5	A	Active	05/29/2018	08/31/2022					